



## MEMBERS

Yasmine-Imani McMorrin, – Council Member  
Albert Vera, – Council Member  
Dr. Kelly Kent, Member – Board of Education  
Steven Levin, Member – Board of Education

## STAFF

Leslie Lockhart, Superintendent  
John M. Nachbar, City Manager

# AGENDA

## Special Meeting

### City of Culver City/Culver City Unified School District Liaison Committee

**Thursday February 11, 2020 – 4:00 PM**  
***Held Virtually Via WebEx***

#### **MEETING INFORMATION**

To combat the spread of COVID-19, the City proclaimed a local emergency on March 14, 2020 and issued subsequent public orders beginning March 16, 2020. In accordance with such orders City Hall has been closed to the public and in-person meetings have been discontinued until further notice. For complete information on how to participate in meetings that do not occur in the Council Chambers, please visit [www.culvercity.org/agendas](http://www.culvercity.org/agendas).

#### **How to Attend/Public Comments**

Meetings will occur via the Webex app. To attend a virtual meeting, please register at [www.culvercity.org/agendas](http://www.culvercity.org/agendas) and click on the meeting that you wish to attend. For those who wish to provide oral public comments during a meeting, please indicate the agenda item(s) about which you wish to make a comment. This will serve as a virtual speaker card. Speakers will be called in chronological order, based on when they registered to attend. A tutorial on Webex Registration is available at Culver City's YouTube page (<https://youtube.com/watch?v=q3NX-9lhSoU>.)

#### **Written Comments**

Written comments may be submitted via mail (City Clerk's Office, 9770 Culver Blvd, Culver City, CA 90232) or by email to [public.comment@culvercity.org](mailto:public.comment@culvercity.org). Comments submitted at least three hours prior to the meeting date and time will be provided to members for review prior to the meeting. Written comments **will not** be read aloud but will become part of the record of the meeting.

For those who wish to speak and provide oral public comment during a meeting, please register to attend the meeting via Webex at [culvercity.org/agendas](http://culvercity.org/agendas) and indicate the agenda item(s) for which you wish to make a comment. This will serve as a virtual speaker card. Speakers will be called in chronological order, based on when they registered to

attend. A tutorial on Webex Registration is available at Culver City's YouTube page (<https://youtube.com/watch?v=q3NX-9lhSoU>.)

### **Meeting Accommodations**

Any person needing reasonable accommodation related to disabilities, is welcome to contact the City Clerk's Office at 310-253-5851 or via email at [city.clerk@culvercity.org](mailto:city.clerk@culvercity.org).

### **CALL TO ORDER / ROLL CALL**

### **PUBLIC COMMENT**

*This public comment period shall have an aggregate duration of up to 20 minutes for all bodies in session. Each speaker may address the Committee (and all other bodies in session) for up to three minutes.*

### **CONSENT ITEMS**

*Consent Calendar items are considered to be routine in nature and may be approved by one motion. All requests to address the Committee under these items must be filed with the Secretary before the Consent Calendar is called by the presiding officer.*

C.1. Approval of Minutes for the Meeting of January 21, 2020

### **ACTION ITEMS**

*The Committee is proposed to have a discussion regarding the items listed in this portion of the Agenda. The discussion may result in the Committee directing staff to provide additional information for further discussion by the Committee at a later date and/or the Committee voting to recommend action by the full City Council and Board of Education.*

- A. New Discussion Items
  - 1. Selection of Chair of the Committee and Chair Rotation
- B. Updates on Past Agenda Items (As Applicable)
  - 1. School Resource Officers (SROs) Update
  - 2. Joint Use Agreement Discussion
  - 3. Student Support Services Discussion
  - 4. Sustainability Discussion
- C. Next Steps, Items for Upcoming Agendas, Next Meeting Date/Time
- D. Adjournment

**Compliance with Government Code Section 54957.5:** Any writing determined to be a public record under subdivision 54957.5(a), which relates to an agenda item for an open session of a regular meeting of the legislative body of a local agency that was distributed less than 72 hours prior to that meeting, shall be made available for public inspection at the time the writing is distributed to all, or a majority of all, of the members of the legislative body. Such documents are available at the Office of the City Clerk, City of Culver City, City Hall, 9770 Culver Boulevard, Culver City, CA 90232, and may be inspected by members of the Public during normal business hours. Such documents may also be made available on the City's Website: [www.culvercity.org](http://www.culvercity.org).



## MEMBERS

Meghan Sahli-Wells, Mayor  
Alex Fisch, Councilmember  
Kelly Kent, Member - Board of Education  
Anne Allaire, Member – Board of Education

## STAFF

Leslie Lockhart, Superintendent  
John M. Nachbar, City Manager

## THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE

Special City Council/CCUSD Liaison Committee Meeting  
January 21, 2020 (4:00 P.M. – Culver City Unified District Board Room, 4034 Irving  
Place, Culver City, CA 90230)

### CALL TO ORDER AND ROLL CALL

Mayor Sahli-Wells called the meeting to order at 4:08 P.M. with all Members present, and welcomed new Member Anne Allaire to the meeting.

### PUBLIC COMMENT

Chair Sahli-Wells invited public comment.

No cards were received and no speakers came forward.

### CONSENT CALENDAR

Item C-1

### Meeting Minutes

MOVED BY MEMBER FISCH, SECONDED BY MEMBER KENT AND UNANIMOUSLY CARRIED, THAT THE CITY OF CULVER CITY/CULVER CITY UNIFIED SCHOOL DISTRICT LIAISON COMMITTEE APPROVE MINUTES FOR THE REGULAR MEETING OF SEPTEMBER 11, 2019 AS SUBMITTED.

## **ACTION ITEMS**

### **A. New Discussion Items**

#### **1. Environmental Sustainability – (CCUSD)**

Sandrine Cassidy, Environmental Sustainability Coordinator for CCUSD, discussed the vision, plan and goals for CCUSD; ways to work with the City; acknowledgement that the environment is central to everything and that decisions have a direct impact on the future of students; the urgency of facing global challenges; the Global Youth Movement; responsibility for developing the next generation of environmental stewards; looking at things through a sustainability lens; including stakeholders on new and existing green projects; focusing on energy, water and waste reduction programs; cost savings; keeping CCUSD up to date; development of partnerships; initiatives for the 2019/2020 school year; green improvement strategies and legislation; the Environmental Sustainability Committee; the new waste reduction campaign at schools; Grades of Green; work to improve the trash system and decrease the use of plastic; retrofitting bathrooms and increasing the number of water filling stations; support for school clubs; including everyone in the system; distribution of Green Tips through the District newsletter each week; Earth Fest, April 20-24; work with SoCal Recycling Industries; environmental messaging; best practices; Earth Day on April 22; she requested assistance in improving the waste system; discussed identified issues; limited funding; dependence on Culver City for service; she asked for laminated signage and replacement of old City dumpsters; she requested identification of funding for the sustainability position beyond June 2020 noting the need for consistency; suggested collaboration with the City to fund the position; discussed the Sustainability Certification program; work with the Chamber of Commerce; and the importance of collaboration.

Member Kent reported that no one had an answer for her when she asked about funding for sustainability positions at a recent State School Board Association Climate Workshop meeting highlighting districts that are advanced in their sustainability work.

Discussion ensued between staff and Committee Members regarding the small number of districts with a Sustainability Coordinator position; the lack of an external source of funding; using cost savings to fund the position; sharing the demonstration bins with the Middle School; the Pyramid of Importance and the Pyramid of Risk; climate breakdown; prioritizing Safe Routes to School; bringing down traffic at the High School; high impact areas of collaboration; work with Jim Shanman; creating a mobile valet; the loss of the recycling market; the City subsidy for trash pickup at schools; involving the City's Environmental Programs and Operations Manager, Kim Braun, in conversations; waste reduction; elimination of single use items; focusing on a Zero Waste model; products provided to schools; options for reusable trays and utensils; testing a pilot program; the need to keep a Sustainability Coordinator to continue work and provide consistency; the model of the Safe Routes to School Coordinator; funding; politics; Measure CC; the Sustainable Business program; percentage of the trash load generated by CCUSD; ways to reduce traffic; changing start times; partnering with Safe Routes to School and making

sustainability a priority; using a mobile valet for events; trash; contamination; shared costs; the importance of reducing greenhouse gas emissions; the LEED Zero school in Arlington; costs associated with the Green Business Certification Program; the Education Fund; partnership with new businesses coming in to the City; Council Member participation; lead in schools; and agreement to add the item to the next agenda for an update, with Jim Shanman invited to participate in the meeting.

Mayor Sahli-Wells reported meeting with the Green Ambassadors at Linwood Howe.

## B. Updates on Past Agenda Items (As Applicable)

### 1. SRO

Ryan Thompson, Police Sergeant reported that new School Resource Officers (SROs) were being trained with the intent to have a second Resource Officer added at each school by September.

Discussion ensued between staff and Committee Members regarding type of training provided; sensitivity in discipline practices; training regarding violence in schools; repetitive training; coordination between the School District and the Police Department; how SROs interact within the District; changes; the grant to reduce suspensions; implementation; taking a different approach to juvenile justice; developing a relationship with elementary school students; the Youth Council; ensuring diverse perspectives; conversations with the principal at the High School; keeping the dialogue going; a request for feedback from school communities at upcoming community meetings to discuss an emergency rescue vehicle; ensuring that the Superintendent and Chief of Police communicate before September; and a suggestion to have the issue of SROs come back when an update is available.

Additional discussion ensued between staff and Committee Members regarding the role of the Committee; scheduling; making it easier for the public to find information and attend the meetings; notification; posting agendas and draft minutes; archived minutes; the job of the secretary to see what is to be on upcoming agendas; defining specific items for discussion with the Culver City Police Department; quarterly meetings; ensuring that services provided are achieving their goals; identifying gaps; checking efficiency; and not creating a program that is not achieving its goals.

## C. Next Steps, Items for Upcoming Agendas, Next Meeting Date/Time

Discussion ensued between staff and Committee Members regarding the Brown Act; the process for placing an item on an agenda; achieving consensus; increases in teen depression and suicide; vaping; opioids; collaboration and sharing of resources to look at the matter; campuses who self-organize for volunteer crossing guards; issues with City grounds keeping at El Rincon on Fridays; the upcoming meeting regarding the joint use agreement; staff agreement to try to resolve issue and if not, place the item on the next

agenda; the ban on flavored tobacco; an invitation to Council Members to attend the March 3 School Board workshop on student depression; a successful program to reduce youth drug use to zero by providing youth activities; ensuring that agenda items are discussions of ways to work together to share resources and come up with solutions rather than philosophies to solve issues; highlighting student needs in March that the City can help with; student support services; and partnerships to train people to provide one on one time.

Additional discussion ensued between staff and Committee Members regarding rotation of the Chair position in the Committee; the process for Committee meetings; the School District process for posting agendas and scheduling meetings; consideration of having the City handle the administrative function as it is clearly codified; logistics; notification; fairness; splitting the workload; the ability to have a copy of all the minutes; ensuring that one entity has everything for continuity; the City system for communicating to the public; City responsibility for agendas and minutes; consistency; having one entity assume responsibility; agreement to use City facilities; the ability to ensure that appropriate staff is present and the meeting is recorded; agendaizing a discussion of public/private partnerships; supporting the Sustainability Coordinator with outside funding; large entity donors; and specific types of relationships.

Sandrine Cassidy received clarification that the Education Fund presents to the School Board.

Further discussion ensued between staff and Committee Members regarding the need to have a plan before looking for public/private partnerships; including updates from the District and from the City as a recurring item; adding Comments from Members to the agenda on a going forward basis; and scheduling.

Jeremy Green, City Clerk, summarized agreed upon items for the next agenda including:

- update on sustainability
- potential joint use agreement discussion
- potential discussion of student support services
- potential chair rotations
- an update regarding SROs at a future meeting

## **ADJOURNMENT**

At 5:26 P.M. the City Council/CCUSD Liaison Committee adjourned to April 9, 2019 at 4:00 P.M.

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Jeremy Green  
SECRETARY PRO TEMPORE of the City Council/CCUSD Liaison Committee  
Culver City, California

APPROVED

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Meghan Sahli-Wells  
CHAIR of the City Council/CCUSD Liaison Committee  
Culver City, California